

"C" Division

Montreal, Quebec.

"SPECIAL EMERGENCY ORDER" (I.S.R.)

MEMBER I/C EXHIBITS,
RCMP - "C" DIVISION
MONTREAL POST.

1. Immediately upon opening these instructions, the following procedure must be adopted. A fully secured "Exhibit Room" is to be obtained at Divisional Headquarters. Preference may be given to the office on second floor bearing #231. A truck will be made available, together with 3 guards. This truck will be held in readiness pending instructions from the Member i/c Operations when to begin picking up exhibits from Temporary Reception Centres in each of 6 zones arranged for Greater Montreal. Upon exhibits being brought in from these zones, Member i/c Exhibits will check all containers, see that they are properly sealed, identified and stored in such a manner that they may be readily located when required. The forms accompanying the exhibits must be entered and a record kept.
2. Should there be any discrepancies, this should be immediately reported to the Member i/c Operations for enquiries so that no time will be lost in locating the missing container or containers. The "Exhibit Record" is self-explanatory and should be filled in by the Member i/c Exhibits under the heading "Division Post Storage".
3. Teams effecting detentions and searches outside of Montreal and close vicinity will deliver exhibits directly to the Montreal Post. In these cases, it will not be necessary to fill in that portion of the record under "Temporary Reception Centre".
4. Instructions for the transfer of exhibits from points outside the City of Montreal (if need be) will be given the Member i/c Exhibits by the Member i/c Operations at a suitable time, probably "X + 24 Hours".

STAFF: Member i/c Exhibits .. 1 Sr. N.C.O.
1 Constable
2 Female Clerks
1 N.C.O. (truck guard)
2 Constables

Member i/c Operations